

**PROJECT MANAGEMENT UNIT MUNICIPAL SERVICE PROGRAM
GOVERNMENT OF KHYBER PAKHTUNKHWA
REQUEST FOR PROPOSAL (RFP)
FROM NGOs/CSOs**

The United State Agency for International Development (USAID) has provided funds to finance the project namely “Community Mobilization for WASH Behavior Change in Khyber Pakhtunkhwa Phase-II.” The assignment has the specific purpose of building the capacity and awareness of the target communities & schools’ students on WASH, COVID-19 and municipal services. How COVID-19 spreads and what safe guarding measures can be adopted at the personal level as well as at the broader level at schools & communities to help in controlling its spread and reversion. And as a result of their sensitization and education regarding WASH/COVID-19, the vulnerable segment of the target community & school students will live a healthy and quality life, under Municipal Services Program (MSP) through Project Management Unit (PMU) Government of Khyber Pakhtunkhwa, to make eligible payment under the Contract for which this Invitation of Interest is issued for the area given below:

- **09 UCs/25 NCs of Mingora Swat**
1. Request for proposal (RFP) are invited from the NGOs/CSOs for providing consultancy Services for Mingora Swat.
 2. A firm/joint venture will be selected for the services quality and cost based selection (QCBS) method under the procedure/criteria described in the request for proposal (RFPs) documents.
 3. NGOs/CSOs are invited to submit a comprehensive technical proposal in English (Original + one copy) and financial proposal (Original + one copy) in separate sealed envelopes, for the services required under the Terms of Reference (TORs) on 26-11-2020 at 11.30 a.m. and will be opened on the same day at 12.00 p.m.
 4. RFP documents/TOR are available from office of the undersigned and can be obtained on any working day during office hours at least Two days before the closing date on cash payment of Rs.1000/- (non-refundable). The pre-proposal meeting will be held on 19-11-2020, at 11.30 am at PMU MSP office.
 5. NGOs/CSOs must be registered with Khyber Pakhtunkhwa Revenue Authority (KPRA).
 6. USAID/Pakistan has, in cooperation with the USAID Office of Inspector General, established the Anti-Fraud Hotline to provide an avenue for the reporting of fraud, waste, and abuse which may be associated with USAID funded projects in Pakistan. Complaints are handled with complete confidentiality and individuals are encouraged to report when corruption, fraud, waste or abuse may exist in the USAID/Pakistan projects. Reports can be filed anonymously via easy-to-use Hotline (toll free number 0800 84700); email at complaints@anti-fraudhotline.com; fax at 021-35390410; postal address at 5-C, 2nd floor Khayaban-e-Ittehad, Phase VII, DHA, Karachi, Pakistan; and on the website www.anti-fraudhotline.com
 7. Incomplete Request for proposal (RFP) and overwritten or conditional Request for proposal (RFP) shall not be entertained. This advertisement and RFP can also be down loaded from PMU MSP website www.mspkp.gov.pk and KPPRA website.
 8. PMU may reject all Request for proposal (RFP) any time prior to the acceptance of proposal. PMU shall upon request communicate to any contractor who submitted a proposal, the grounds for rejection of all the proposals

**Project Director MSP,
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